Keene Housing

Keene Housing
Board of Commissioners Meeting
October 30, 2025

Roosevelt East
438 Washington Street, Keene

Meeting Location:

Keene Housing
831 Court Street
Keene, NH 03431

Keene Housing

SPECIAL BOARD OF COMMISSIONERS MEETING
THURSDAY, OCTOBER 30, 2025
2:00 P.M.
KEENE HOUSING
831 COURT STREET, KEENE, NH

AGENDA

I. Call to Order

II. Roll Call

III. Old Business

IV. New Business

a. Approval of Extension of Existing Housing Assistance Payment Contracts (Resolution No. 806)

V. Public Comment

VI. Non-Public Session
Convene to Non-Public Session to discuss:
A personnel matter pursuant to RSA 91-A:3, II (a); and
The acquisition, sale, or lease of land pursuant to RSA 91-A:3, II (d).

VII. Adjournment

Keene Housing

Resolution No. 806

REQUEST FOR BOARD AGENDA ITEM

1. Brief Description of Proposed Item:

   Approval to authorize the extension of three (3) existing Housing Assistance Payments Contracts between Keene Housing and West Swanzey Affordable Housing Associates Limited Partnership, Stone Arch Village Senior Housing Associates Limited Partnership, and Stone Arch Village Family Housing Associates Limited Partnership.

2. Date of Board Meeting: October 28, 2025

3. Proposed Board Resolution:

   That the Keene Housing Board of Commissioners consent to and approve the following resolutions and each and every action effected thereby:

   WHEREAS, the Keene Housing Authority (the "Authority") and Stone Arch Village Family Housing Associates Limited Partnership, Stone Arch Village Senior Housing Associates Limited Partnership, and West Swanzey Affordable Housing Associates, a Limited Partnership (the "Owners") entered into those certain Project-Based Program Housing Assistance Coupon Program Moving to Work Housing Assistance Payments Contracts, effective November 1, 2010 (the "Contracts");

   WHEREAS, the Authority and each of the Owners mutually desire to extend the Contracts' terms from their current expiration dates of October 31, 2025 until October 31, 2045 (the "Extensions"); and

   WHEREAS, the Authority determines that each of the Extensions is appropriate to continue providing affordable housing for low-income families and to expand affordable housing opportunities; and

   WHEREAS, applicable regulations require that each extension be on the form and subject to the conditions prescribed by the U.S. Department of Housing and Urban Development ("HUD") at the time of the extension; and

   WHEREAS, the Contracts will include applicable changes approved by HUD as part of the Authority's participation in the Moving to Work Demonstration;

NOW, THEREFORE, BE IT RESOLVED that Authority and Owner are authorized by the Board of Commissioners to execute the Extensions as described in this resolution and pursuant to the October 28, 2025 memorandum from Ellen Wishart, Director of Voucher Programs to Joshua R. Meehan, Executive Director.

4. All Backup Attached? Yes X No ☐

If no, what is missing and when will it be submitted: _____

5. Department Head Approval Signature Ellen Wishart Date: 10/28/2025

6. Statement of availability of funds by Director of Finance

Funds Budgeted and Available Yes ☐ No ☐ Source N/A

Director of Finance Approval Signature _____ Date: 10/28/2025

7. Executive Director Approval Signature _____ Date: 10/28/2025

Keene Housing

MEMORANDUM

To:	Joshua Meehan, Executive Director
From:	Ellen Wishart, Director of Voucher Programs
Subject:	Extension of existing Housing Assistance Payments Contracts
Date:	October 28, 2025

This memorandum recommends that the Keene Housing Board of Commissioners approves the extension of the Project Based Voucher (PBV) Housing Assistance Payments Contracts between Keene Housing and West Swanzey Affordable Housing Associates, LP; Stone Arch Village Senior Housing Associates, LP and and Stone Arch Village Family Housing Associates LP.

Accordingly, I recommend that the Board consider this resolution, which states:

Recommendation: That the Keene Housing Board of Commissioners consent to and approve the following resolutions and each and every action effected thereby:

WHEREAS, the Keene Housing Authority (the "Authority") and Stone Arch Village Family Housing Associates Limited Partnership, Stone Arch Village Senior Housing Associates Limited Partnership, and West Swanzey Affordable Housing Associates, a Limited Partnership (the "Owners") entered into those certain Project-Based Program Housing Assistance Coupon Program Moving to Work Housing Assistance Payments Contracts, effective November 1, 2010 (the "Contracts");

WHEREAS, the Authority and each of the Owners mutually desire to extend the Contracts' terms from their current expiration dates of October 31, 2025 until October 31, 2045 (the "Extensions"); and

WHEREAS, the Authority determines that each of the Extensions is appropriate to continue providing affordable housing for low-income families and to expand affordable housing opportunities; and

WHEREAS, applicable regulations require that each extension be on the form and subject to the conditions prescribed by the U.S. Department of Housing and Urban Development ("HUD") at the time of the extension; and

WHEREAS, the Contracts will include applicable changes approved by HUD as part of the Authority's participation in the Moving to Work Demonstration;

NOW, THEREFORE, BE IT RESOLVED that Authority and Owner are authorized by the Board of Commissioners to execute the Extensions as described in this resolution.